

Spring 2010

Dear Student:

As a registrant in the Open Learning program at the University of Guelph, you may wish to make use of the University Library's services and facilities. Please review the detailed information about the Library's services for distance education and open learning students at:

www.lib.uoguelph.ca/services/borrowing/open_learners.cfm.

Many library resources are now available electronically and can be accessed from beyond the Library; regardless of your location, you will be able to access many of the library's quality academic collections from home. However, some of these are fee-based resources and are restricted to current University of Guelph students, and faculty. Examples of restricted resources are: **article indexes (databases), e-journals, and e-books**. In order to gain access to these resources outside the University of Guelph Campus, you must identify yourself as a University of Guelph user by using the Off-campus login:

www.lib.uoguelph.ca/web/off_campus_log_in.cfm.

As an open learner, you will have received a library ID card issued by the Office of Open Learning. It will be activated for use automatically. It includes a barcode label so that you may login to the Library from off campus. Please retain this card for use in future semesters of study. If you have questions regarding the **library ID card issued by the Office of Open Learning**, please contact Mickey Smart in the Office of Open Learning at msmart@open.uoguelph.ca.

You are welcome to visit the Library at any time in person, and to make use of the books, journals, reference sources and staff available to assist you with your research needs. If you cannot come to Guelph but live near a university library anywhere in Canada, you may be able to use their collections on site to do much of your research. You also may be able to arrange for borrowing privileges as a community borrower at another university library. There is likely to be a charge for a library card at other university libraries.

If you have questions regarding library resources, please do not hesitate to request assistance by e-mailing libde@uoguelph.ca. We provide several ways to get general Research Help: www.lib.uoguelph.ca/assistance/ask_us. We wish you success in your university studies.

Sincerely,

Library Staff
University of Guelph